

SOUTH TEXAS WATER AUTHORITY
Regular Board of Directors Meeting
February 22, 2022
Minutes

Board Members Present:

Brandon Barrera
Patsy Rodgers
Rudy Galvan, Jr.
Frances Garcia (by phone)
Imelda Garza
Jose Graveley
Kathleen Lowman
Joe Morales

Board Members Absent:

Angela Pena

Staff Present:

John Marez
Frances De Leon
Jo Ella Wagner
Nigel Gomez
Patrick Sendejo

Guests Present:

None.

1. Call to Order.

Mr. Brandon Barrera, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:31 p.m. A quorum was present.

2. Citizen Comments.

Mr. Barrera opened the floor to citizen's comments. No comments were made.

3. Approval of Minutes.

Mr. Graveley made a motion to approve the minutes of the January 25, 2022 Regular Meeting as presented. Ms. Garza seconded. The motion passed by unanimous vote.

4. Treasurer's Report/Payment of Bills.

The following reports were presented for the Board's consideration:

Treasurer's Report for period ending October 31, 2021
Revenue Fund Income Statement for period ending October 31, 2021
Tax Fund Income Statement for period ending October 31, 2021
Special Services Income Statement for October 31, 2021
Revenue Fund Balance Sheet – October, 2021
Revenue Fund Trial Balance for period – October 2021
STWA Debt Service Fund Income Statement for period ending October 31, 2021

STWA Debt Service Fund Balance Sheet – October, 2021

STWA Debt Service Fund Trial Balance – October 2021

STWA Capital Projects Fund Income Statement for period ending October 31, 2021

STWA Capital Projects Fund Balance Sheet – October, 2021

STWA Capital Projects Fund Trial Balance – October, 2021

Cathodic Protection Expenses Breakdown

Treasurer's Report for period ending November 30, 2021

Revenue Fund Income Statement for period ending November 30, 2021

Tax Fund Income Statement for period ending November 30, 2021

Special Services Income Statement for November 30, 2021

Revenue Fund Balance Sheet – November, 2021

Revenue Fund Trial Balance for period – November, 2021

STWA Debt Service Fund Income Statement for period ending November 30, 2021

STWA Debt Service Fund Balance Sheet – November, 2021

STWA Debt Service Fund Trial Balance – November 2021

STWA Capital Projects Fund Income Statement for period ending November 30, 2021

STWA Capital Projects Fund Balance Sheet – November, 2021

STWA Capital Projects Fund Trial Balance – November, 2021

Cathodic Protection Expenses Breakdown

Maintenance & Technical Report from O&M Supervisor

Cathodic Protection Update

The following outstanding invoices were presented for Board approval:

- | | |
|------------------------------------|--------------|
| • Kevin Kieschnick-NC Tax Assessor | \$ 2,732.57 |
| • City of Corpus Christi | \$ 73,880.37 |

Mr. Galvan made a motion to approve the Treasurer's Report, and payment of the bills as presented. Ms. Garza seconded and all voted in favor.

5. Discussion and Action on Part Time Accountant Assistant.

Mr. Marez requested approval of a part time employee to assist the Finance Manager. Noemi Flores serves as Accountant Assistant but also handles new services and developments. Removing the accounting tasks from Ms. Flores' position will allow her to concentrate on new accounts. Ms. Wagner has contacted the College of Business at Texas A&M University-Kingsville and they will provide applicants for an intern position. Mr. Morales made a motion to hire someone for the position as soon as possible and to adjust the budget as needed. Mr. Graveley seconded. After discussion on the pay rate, the motion was amended to include an hourly pay rate of \$13.50. All voted in favor except for Mr. Galvan who voted against.

6. Discussion and action on Rebranding of STWA logo and approval of invoice.

Mr. Marez stated that based on the Board's previous discussion on the STWA logo, he contacted Mr. Carson Bourque about keeping the current logo but digitizing the image for a more professional look. STWA will have rights to the digital image making it available for using as needed on items such as stationary, uniforms and STWA's website. Mr. Marez also requested authorization for payment of the \$250 balance. Mr. Galvan made a motion to accept the digitized logo and authorize payment, Ms. Rodgers seconded and all voted in favor.

7. Update of Wholesale Water Supply Contract with the City of Corpus Christi.

Mr. Marez reported that he, legal counsel Bill Flickinger and STWA management staff met with Aimee Alcorn-Reed and Gilbert Ramirez representing the City of Corpus Christi. The meeting was basically an introductory meeting and another meeting should occur in mid-March. Mr. Marez will keep the Board updated on developments.

8. Update on conveyance of section of STWA's 42" waterline to the City of Corpus Christi.

Mr. Marez stated that this item was also discussed during the meeting with the City of Corpus Christi representatives. Plans are to continue discussions at the mid-March meeting including establishing a timeline for the project. No action was taken by the Board.

9. Report on STWA vehicles.

Mr. Marez stated that staff continues to wait on delivery of trucks that are on order from FY 2021 and FY 2022. The dealership has notified STWA that delivery of the first truck is expected at the end of February and the second truck by mid-summer 2022. Mr. Morales recommended that staff implement a maintenance policy for company vehicles.

10. Update on Nueces County project for construction of Banquete Pump Station to serve the Nueces County Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation – Utility Conveyance Agreement(s) conveying facilities from Nueces County to South Texas Water Authority and Nueces Water Supply Corporation

Mr. Marez stated that Nueces County has provided the final version of the conveyance agreement. Staff and legal counsel will review the finalized language. The STWA Board has previously given approval but the NWSC Board will also need to approve a conveyance agreement as well. The Board took no action.


11. Administration Report.

Mr. Marez stated that he has been providing weekly updates to the Board as requested. He informed the Board that Texas Rural Water Association's water conference is scheduled for April 6th - 8th and asked that anyone interested in attending contact staff so that arrangements can be made.

12. Adjournment.

With no further business to discuss, Mr. Galvan made a motion to adjourn the meeting at 6:34 p.m. Mr. Graveley seconded. All voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary