

SOUTH TEXAS WATER AUTHORITY  
Regular Board of Directors Meeting  
January 25, 2022  
Minutes

Board Members Present:

Brandon Barrera  
Rudy Galvan, Jr.  
Frances Garcia  
Imelda Garza  
Jose Graveley  
Kathleen Lowman  
Joe Morales  
Angela Pena

Board Members Absent:

Patsy Rodgers

Staff Present:

John Marez  
Frances De Leon  
Jo Ella Wagner  
Nigel Gomez  
Patrick Sendejo

Guests Present:

Luke Womack, John Womack & Co.  
Co., P.C.  
Margaret Kelley, John Womack &  
Co., P.C.

1. Call to Order.

Mr. Brandon Barrera, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:30 p.m. A quorum was present.

2. Citizen Comments.

Mr. Barrera opened the floor to citizen's comments. No comments were made.

3. Proposed Fiscal Year 2021 Audit.

Mr. Luke Womack, John Womack & Co., P.C. reviewed the Fiscal Year 2021 Audit with the Board and reported that all records were in order and the Authority's financial position continued to strengthen. He added that there was nothing negative to report and thanked staff for their work. Mr. Morales questioned numbers in the second paragraph on page 8. Mr. Womack acknowledged that there was an error in the numbers and stated that he would provide correction pages.

4. Resolution 22-01. Resolution accepting the Fiscal Year 2021 Audit prepared by John Womack & Co., P.C. of Kingsville, Texas.

Mr. Galvan made a motion to approve Resolution 22-01. Ms. Garza seconded the motion. All voted in favor.

5. Discussion and action on STWA website by Rural Water Impact.

Mr. Marez stated that he had been in contact with Rural Water Impact about their website services and alert notification system. Shelly Howay with Rural Water Impact provided a brief presentation of their websites. She also provided an estimate of \$728 which includes \$468 for a one-year subscription, \$299 for a one-time set up fee and a \$39 credit for a free month with an annual subscription. After viewing the presentation and discussing the services, Mr. Galvan made a motion to move ahead with the proposal contingent on Ricardo and Nueces Water Supply Corporations also agreeing to the services. Ms. Pena seconded. Mr. Morales stated that he felt that the Corporations' decisions on this should not have an impact on STWA's decision. Mr. Marez noted that the Corporations will be approached about Rural Water Impact's services at future meetings. All voted in favor.

6. Approval of Minutes.

Ms. Lowman made a motion to approve the minutes of the December 7, 2021 Regular Meeting and the January 4, 2022 Special Meeting as presented. Mr. Graveley seconded. The motion passed by unanimous vote.

7. Treasurer's Report/Payment of Bills.

Ms. Wagner presented the October 2021 Treasurer's Report and payment of the bills. She noted that time has not allowed for breaking out all the costs on the financial reports but detailed breakdowns will be provided at a later time. The following reports were presented:

Treasurer's Report for period ending October 31, 2021

STWA Revenue Fund Balance Sheet – October, 2021

STWA Balance Sheet for October, 2021

STWA Debt Service Fund Income Statement for period ending October 31, 2021

STWA Debt Service Fund Balance Sheet – October, 2021

STWA Capital Projects Fund Income Statement for period ending October 31, 2021

STWA Capital Projects Fund Balance Sheet – October, 2021

Cathodic Protection Expenses Breakdown

Maintenance & Technical Report from O&M Supervisor

Cathodic Protection Update

The following outstanding invoice was presented for Board approval:

• Office Systems 2000, Inc.	\$ 5,953.00
• Hach	\$ 7,790.00
• Hach	\$ 2,569.43
• Hach	\$ 2,369.28
• City of Corpus Christi	\$ 85,108.73
• John Womack & Co., P.C.	\$ 5,865.00
• City of Corpus Christi	\$ 96,466.80

Mr. Galvan made a motion to approve the Treasurer's Report, and payment of the bills as presented. Ms. Garza seconded and all voted in favor.

8. Renewal of Management Services Contract with JMAR Management Consulting, LLC.

At Mr. Marez' request, this item was moved to the end of the agenda.

9. Report on purchase of materials to build up STWA stockpile of materials.

Mr. Gomez stated that he has contacted vendors but none have provided quotes for materials for the 42" waterline. He located a company in Corpus Christi that specializes in that size of materials and is available to provide the materials, but for various reasons they have been short-handed and have not been able to provide a quote. Mr. Gomez is also aware of a distributor in the Rio Grande Valley but this company's prices are high.

10. Feasibility of Part Time Accountant Assistant.

Ms. Wagner reported that she had looked at possible savings from current vacancies and found that the budget has about \$10,000 in the FY 2022 budget to put towards hiring a part time accountant assistant. She added that she would like someone to work twenty hours a week at \$13.00 to \$13.50 per hour and is willing to contact the TAMUK accounting or finance departments about a student intern. She explained that Noemi Flores is the Accountant Assistant and Ms. Flores also handles new services and developers. Recently there has been an increase in new accounts and developers seeking service and Ms. Flores has been devoting more time to those tasks. The Board requested that an item for hiring a part time accountant assistant be placed on the next agenda.

11. Presentation – Rebranding of STWA logo.

Mr. Marez stated that a presentation would not be made but several logos designed by Carson Bourque were emailed to the board. After reviewing these logos, the Board asked for more options. Mr. Marez agreed to contact Mr. Bourque for additional logos.

12. Update on Nueces County project for construction of Banquete Pump Station to serve the Nueces County Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation – Utility Conveyance Agreement(s) conveying facilities from Nueces County to South Texas Water Authority and Nueces Water Supply Corporation

Mr. Marez stated that there was no updated information to provide. The Board took no action

13. Update of Wholesale Water Supply Contract with the City of Corpus Christi.

14. Update on conveyance of section of STWA's 42" waterline to the City of Corpus Christi.

Mr. Marez reported that Corpus Christi City Attorney Lisa Aguilar has retired and he has attempted to contact her replacement; however, at this time he had nothing to report on these items. No action was taken by the Board.

15. Nueces County Water Control and Improvement District #5 Wholesale Water Supply Contract and Contract for Operations and Maintenance of Facilities.

There has been no activity on these contracts and no communication with the Banquete District. No Board action was taken.

16. Administration Report.

Mr. Marez stated that Nigel Gomez and Patrick Sendejo have been working on continuing operations for STWA, NWSC and RWSC. They have interviewed applicants for the Field Technician and Cathodic Protection Technician positions and the screening process has begun on the selected applicants.

Mr. Graveley asked about implementing a better system for after hour emergencies. He was contacted about a water leak this weekend and was not able to contact the answering service to leave a message. Ms. Wagner replied that staff can look into that.

8. Renewal of Management Services Contract with JMAR Management Consulting, LLC.

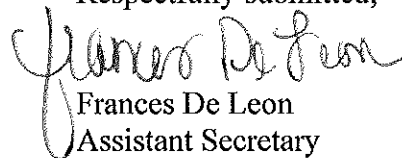
Mr. Barrera announced that the Board would convene in Closed Session at 6:54 p.m. pursuant to Section 551.074 of the Government Code to discuss the renewal of Management Services Contract with JMAR Management Consulting, LLC. The Board reconvened in Open Session at 7:24 p.m. No action was taken during Closed Session.

Mr. Morales made a motion to renew the Management Services Contract with JMAR Management Consulting, LLC. Ms. Garcia seconded. Mr. Barrera noted that the contract will be up for renewal in six months. All voted in favor.

17. Adjournment.

With no further business to discuss, Mr. Barrera adjourned the meeting at 7:25 p.m.

Respectfully submitted,

  
Frances De Leon  
Assistant Secretary