

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Jose M Graveley, President
DATE: July 5, 2023
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Special Meeting of the STWA Board of Directors is scheduled for:

Tuesday, July 11, 2023
5:30 p.m.
South Texas Water Authority
2302 East Sage Road, Kingsville, Texas

This meeting notice was posted on STWA's website, www.stwa.org, and on indoor and outdoor bulletin boards at STWA's administrative offices, 2302 East Sage Road, Kingsville, Texas at 3:30 am on July 7, 2023.
Francisco De Leon
Assistant Secretary

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.
3. Nomination of candidate for the Kleberg County Appraisal District Board of Directors. (Attachment 1)
4. **Resolution 23-14.** Resolution submitting nomination for candidate for positions on the Board of Directors of the Kleberg County Appraisal District. (Attachment 2)
5. Specifications for 2023 or 2024 half-ton pickup truck to replace damaged 2019 Ford F-150 4x4 truck. (Attachment 3)
6. Administration Report.
7. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

JMG/JM/fdl
Attachments

ATTACHMENT 1

KCAD Nominations

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Administrator
Date: July 7, 2023
Re: Kleberg County Appraisal District (KCAD) Board of Directors Election

Background

In July 2021 the STWA Board voted to submit a candidate for election to the KCAD. Attached is information from Chief Appraiser Tina Flores regarding the election process, STWA's eligibility and number of votes STWA can cast.

On the June 20, 2023 STWA meeting the board voted to table the nomination of a candidate to the KCAD.

Analysis

A question was brought up during the June 20, 2023 meeting of the motion made to nominate Director Frances Garcia as the STWA candidate on the KCAD ballot since Ms. Garcia works for Kleberg County. Staff directed the board to the attachment outlining qualifications to serve on the KCAD Board. However, it was decided to seek out a legal opinion prior to the board taking action on a potential name to be placed on the ballot.

An email is provided from legal counsel working on the STWA policy handbook.

Staff Recommendation

It is recommended the Board follow legal counsel which clears the path for Ms. Garcia to be nominated to the KCAD Board.

Board Action

Determine whether to submit a nominee to the KCAD Board representing STWA with the adoption of Resolution 23-14.

Summary

This board is representative of the entire community in spite of being nominated by various local tax entities. This legal opinion, included on an attached email, clears the path for any STWA Director to have their name placed on the ballot.

John Marez

From: John Martinez <john@mrtrial.com>
Sent: Friday, July 7, 2023 11:17 AM
To: John Marez
Subject: Re: Opinion: STWA Director Placement on Appraisal District Ballot

Commissioner Marez, based on the information you sent and applicable law, it is my opinion that Ms. Garcia is eligible to serve on the Kleberg County Appraisal District, so long as she remains a member of the South Texas Water Authority Board. If you have any additional questions or comments, please do not hesitate to contact me.

JOHN B. MARTINEZ
Licensed in Texas, New Mexico, New York and
The District of Columbia

MARTINEZ | REILLY

TRIAL ATTORNEYS

310 Bayshore Dr.
Corpus Christi, TX 78412

Tel. (361)658-9848
john@mrtrial.com



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From: John Marez <jmarez@stwa.org>
Date: Wednesday, July 5, 2023 at 1:00 PM
To: John Martinez <john@mrtrial.com>
Subject: Opinion: STWA Director Placement on Appraisal District Ballot

Judge,

During last month's STWA BoD meeting an issue came up from one of our Director's regarding the nomination of a fellow Director (Frances Garcia) to place her name on the Kleberg County Appraisal District (KCAD) ballot for election by the member organizations (taxing entities) later this year. The question is since Ms. Garcia is the Chief of Staff for the Kleberg County Judge can she serve in the role as a member of the KCAD. I was able to find this info on the background info provided the board. From my perspective it seems she is allowed to qualify as a candidate to be placed on the

ballot. I am not sure if Ms. Garcia's name will be reintroduced for our board meeting next week but want to have this question resolved. Ms. Garcia is allowed to serve on the STWA Board as a Kleberg appointee despite her current employment with Kleberg County.

Sec. 6.03. Board of Directors,

(a) The appraisal district is governed by a board of directors. Five directors are appointed by the taxing units that participate in the district as provided by this section. If the county assessor-collector is not appointed to the board, the county assessor-collector serves as a nonvoting director. The county assessor-collector is ineligible to serve if the board enters into a contract under Section 6.05(b) or if the commissioners court of the county enters into a contract under Section 6.24(b). To be eligible to serve on the board of directors, an individual other than a county assessor-collector serving as a nonvoting director must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office. An individual who is otherwise eligible to serve on the 21 LOCAL ADMINISTRATION Sec. 6.03 board is not ineligible because of membership on the governing body of a taxing unit. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

(b) Members of the board of directors other than a county assessor-collector serving as a nonvoting director serve two-year terms beginning on January 1 of even-numbered years.

(c) Members of the board of directors other than a county assessor-collector serving as a nonvoting director are appointed by vote of the governing bodies of the incorporated cities and towns, the school districts, the junior college districts, and, if entitled to vote, the conservation and reclamation districts that participate in the district and of the county. A governing body may cast all its votes for one candidate or distribute them among candidates for any number of directorships. Conservation and reclamation districts are not entitled to vote unless at least one conservation and reclamation district in the district delivers to the chief appraiser a written request to nominate and vote on the board of directors by June 1 of each odd-numbered year. On receipt of a request, the chief appraiser shall certify a list by June 15 of all eligible conservation and reclamation districts that are imposing taxes and that participate in the district.

Supporting Documentation available on line below or attached on email

Pages 51-72

https://stwa.org/documents/1553/062023_Agenda_Packet.pdf

John



John Marez, Exec Dir/Administrator
2302 E. Sage Rd
Kingsville, Texas 78363
Office: 361-592-9323
Direct: 361-813-2105

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email. Please notify the sender immediately by email if you have received this email by mistake and delete this email from your system. If you are not the intended recipient, you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Admin
Date: June 15, 2023
Re: Kleberg County Appraisal District (KCAD) Board of Directors Election

Background

In July 2021 the STWA Board voted to submit a candidate for election to the KCAD. Attached is information from Chief Appraiser Tina Flores regarding the election process, STW A's eligibility and number of votes STWA can cast.

Analysis

At this time, the Board can submit a nominee by resolution to be placed on the KCAD ballot. The election is scheduled to occur in September of this year. The STWA has 125 votes it can cast for one candidate or split its votes between multiple candidates. If Board Members are aware of a person that is interested in serving, Resolution 23-14 would need to be formally approved and submitted to KCAD.

Staff Recommendation

As the Board can see by the KCAD supplied information, STWA's number of votes is much smaller by comparison to the other taxing units in Kleberg County. This is as a result of STW A's tax levy being much smaller than those other entities.

Board Action

Determine whether to submit the name of a nominee with the adoption of Resolution 23-14.

Summary

This board are representative of the entire community in spite of being nominated by various local tax entities.

John Marez

From: Tina Flores <tinaf@sbcglobal.net>
Sent: Tuesday, June 6, 2023 3:44 PM
To: jmarez@stwa.org
Subject: Kleberg County Appraisal District Board of Director Election Information
Attachments: BOD OF DIRECTOR ELECTION REMINDER LETTER AND INFO SCAN FOR STWA 6-23.pdf

Hello Mr. Marez,

I am sending you a reminder of the first step in the Kleberg County Board of Director's Election Process. Please see the attached document for the information. I will be sending you a hard copy by certified mail. If you have any questions, please feel free to contact me at 361-595-5775.

Have a Great Day,

Ernestina Flores, R. P. A.
Chief Appraiser of Kleberg County

Phone: 361-595-5775

*KLEBERG COUNTY APPRAISAL DISTRICT
502 E. Kleberg - P. O. BOX 1027
KINGSVILLE, TEXAS 78364
PH# (361) 595-5775 FAX# (361) 595-7984*

June 6, 2023

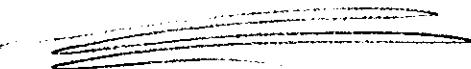
South Texas Water Authority
Mr. John Marez,
Executive Director/Administrator
P. O. Box 1701
Kingsville, Texas 78363-1701

Dear Mr. Marez,

Please consider this a reminder to South Texas Water Authority that if it wishes to participate in Kleberg County Appraisal District Board of Director's Election Process, Texas Property Tax Code Section 6.03 (c) states that you need to submit a written request to the chief appraiser to nominate and vote on the board of directors by June 1, 2023. I have not received such a request in our office as of today. Since South Texas Water Authority has had a change in administration since our last election, I would be willing to allow you to submit your request to our office not later than June 12, 2023, but would appreciate it as soon as possible. I have enclosed a copy of the Texas Property Tax Code section for your review. I have also enclosed a copy of what the former Executive Director submitted.

If you have any questions, please feel free to contact me at 361-595-5775.

Sincerely,



Ernestina Flores, R. P. A.
Chief Appraiser of Kleberg County

Attachments

| | | | |
|---------------|---|---------------|---|
| Section | | Section | |
| 6.07. | Taxing Unit Boundaries. | 6.25. | County Contract with Appraisal District [Repealed]. |
| 6.08. | Notice of Optional Exemptions. | 6.26. | Election to Consolidate Assessing and Collecting Functions. |
| 6.09. | Designation of District Depository. | 6.27. | Compensation for Assessment and Collection. |
| 6.10. | Disapproval of Board Actions. | 6.275. | Release of Assessor and Collector from Liability. |
| 6.11. | Purchasing and Contracting Authority. | 6.28. | Bonds for State and County Taxes. |
| 6.12. | Agricultural Appraisal Advisory Board. | 6.29. | Bonds for Other Taxes. |
| 6.13. | District Records. | 6.30. | Attorneys Representing Taxing Units. |
| 6.14. | Information Provided to Texas Legislative Council. | 6.31 to 6.40. | [Reserved]. |
| 6.15. | Ex Parte Communications; Penalty. | | |
| 6.155. | Certain Communications by Taxing Units Prohibited; Penalty. [Effective January 1, 2022] | | |
| 6.16. | Residential Property Owner Assistance. | | |
| 6.17 to 6.20. | [Reserved]. | | |
| | Subchapter B. Assessors and Collectors | | Subchapter C. Appraisal Review Board |
| 6.21. | County Assessor-Collector. | 6.41. | Appraisal Review Board. |
| 6.22. | Assessor and Collector for Other Taxing Units. | 6.411. | Ex Parte Communications; Penalty. |
| 6.23. | Duties of Assessor and Collector. | 6.412. | Restrictions on Eligibility of Board Members. |
| 6.231. | Continuing Education. | 6.413. | Interest in Certain Contracts Prohibited. |
| 6.235. | Continuing Education Requirements [Repealed]. | 6.414. | Auxiliary Appraisal Review Board Members. |
| 6.24. | Contracts for Assessment and Collection. | 6.42. | Organization, Meetings, and Compensation. |
| | | 6.425. | Special Appraisal Review Board Panels in Certain Districts. |
| | | 6.43. | Personnel. |

Subchapter A

Appraisal Districts

Sec. 6.01. Appraisal Districts Established.

- (a) An appraisal district is established in each county.
- (b) The district is responsible for appraising property in the district for ad valorem tax purposes of each taxing unit that imposes ad valorem taxes on property in the district.
- (c) An appraisal district is a political subdivision of the state.

HISTORY: Enacted by 1979, 66th Leg., ch. 841 (S.B. 621), § 1, effective January 1, 1982; am. Acts 1981, 67th Leg., 1st C.S., ch. 13 (H.B. 30), §§ 12, 13, effective January 1, 1982; am. Acts 1983, 68th Leg., ch. 851 (H.B. 1203), § 1, effective August 29, 1983.

Sec. 6.02. District Boundaries.

- (a) The appraisal district's boundaries are the same as the county's boundaries.
- (b) This section does not preclude the board of directors of two or more adjoining appraisal districts from providing for the operation of a consolidated appraisal district by interlocal contract.
- (c) to (g) [Repealed by Acts 2007, 80th Leg., ch. 648 (H.B. 1010), § 5(2), effective January 1, 2008.]

HISTORY: Enacted by Acts 1979, 66th Leg., ch. 841 (S.B. 621), § 1, effective January 1, 1980; am. Acts 1981, 67th Leg., 1st C.S., ch. 13 (H.B. 30), §§ 14, 167(a), effective January 1, 1982; am. Acts 1983, 68th Leg., ch. 117 (S.B. 433), § 1, effective May 17, 1983; am. Acts 1991, 72nd Leg., ch. 20 (S.B. 351), § 14, effective August 26, 1991; am. Acts 1991, 72nd Leg., ch. 391 (H.B. 2885), § 13, effective August 26, 1991; am. Acts 1993, 73rd Leg., ch. 347 (S.B. 7), § 4.05, effective May 31, 1993; am. Acts 1997, 75th Leg., ch. 165 (S.B. 898), § 6.72, effective September 1, 1997; am. Acts 2007, 80th Leg., ch. 648 (H.B. 1010), §§ 1, 5(2), effective January 1, 2008.

Sec. 6.025. Overlapping Appraisal Districts; Joint Procedures [Repealed].

Repealed by Acts 2007, 80th Leg., ch. 648 (H.B. 1010), § 5(3), effective January 1, 2008.

HISTORY: Enacted by Acts 1995, 74th Leg., ch. 186 (H.B. 623), § 1, effective January 1, 1996; am. Acts 1997, 75th Leg., ch. 1357 (H.B. 670), § 1, effective January 1, 1998; am. Acts 1999, 76th Leg., ch. 250 (H.B. 1037), § 1, 2, effective January 1, 2000; am. Acts 2003, 78th Leg., ch. 455 (H.B. 703), § 1, effective January 1, 2004; am. Acts 2003, 78th Leg., ch. 1041 (H.B. 1082), § 1, effective January 1, 2004.

Sec. 6.03. Board of Directors.

- (a) The appraisal district is governed by a board of directors. Five directors are appointed by the taxing units that participate in the district as provided by this section. If the county assessor-collector is not appointed to the board, the county assessor-collector serves as a nonvoting director. The county assessor-collector is ineligible to serve if the board enters into a contract under Section 6.05(b) or if the commissioners court of the county enters into a contract under Section 6.24(b). To be eligible to serve on the board of directors, an individual other than a county assessor-collector serving as a nonvoting director must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office. An individual who is otherwise eligible to serve on the

board is not ineligible because of membership on the governing body of a taxing unit. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

(b) Members of the board of directors other than a county assessor-collector serving as a nonvoting director serve two-year terms beginning on January 1 of even-numbered years.

(c) Members of the board of directors other than a county assessor-collector serving as a nonvoting director are appointed by vote of the governing bodies of the incorporated cities and towns, the school districts, the junior college districts, and, if entitled to vote, the conservation and reclamation districts that participate in the district and of the county. A governing body may cast all its votes for one candidate or distribute them among candidates for any number of directorships. Conservation and reclamation districts are not entitled to vote unless at least one conservation and reclamation district in the district delivers to the chief appraiser a written request to nominate and vote on the board of directors by June 1 of each odd-numbered year. On receipt of a request, the chief appraiser shall certify a list by June 15 of all eligible conservation and reclamation districts that are imposing taxes and that participate in the district.

(d) The voting entitlement of a taxing unit that is entitled to vote for directors is determined by dividing the total dollar amount of property taxes imposed in the district by the taxing unit for the preceding tax year by the sum of the total dollar amount of property taxes imposed in the district for that year by each taxing unit that is entitled to vote, by multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. That number is multiplied by the number of directorships to be filled. A taxing unit participating in two or more districts is entitled to vote in each district in which it participates, but only the taxes imposed in a district are used to calculate voting entitlement in that district.

(e) The chief appraiser shall calculate the number of votes to which each taxing unit other than a conservation and reclamation district is entitled and shall deliver written notice to each of those units of its voting entitlement before October 1 of each odd-numbered year. The chief appraiser shall deliver the notice:

- (1) to the county judge and each commissioner of the county served by the appraisal district;
- (2) to the presiding officer of the governing body of each city or town participating in the appraisal district, to the city manager of each city or town having a city manager, and to the city secretary or clerk, if there is one, of each city or town that does not have a city manager;
- (3) to the presiding officer of the governing body of each school district participating in the district and to the superintendent of those school districts; and
- (4) to the presiding officer of the governing body of each junior college district participating in the district and to the president, chancellor, or other chief executive officer of those junior college districts.

(f) The chief appraiser shall calculate the number of votes to which each conservation and reclamation district entitled to vote for district directors is entitled and shall deliver written notice to the presiding officer of each conservation and reclamation district of its voting entitlement and right to nominate a person to serve as a director of the district before July 1 of each odd-numbered year.

(g) Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.

(h) Each conservation and reclamation district entitled to vote may nominate by resolution adopted by its governing body one candidate for the district's board of directors. The presiding officer of the conservation and reclamation district's governing body shall submit the name of the district's nominee to the chief appraiser before July 15 of each odd-numbered year. Before August 1, the chief appraiser shall prepare a nominating ballot, listing all the nominees of conservation and reclamation districts alphabetically by surname, and shall deliver a copy of the nominating ballot to the presiding officer of the board of directors of each district. The board of directors of each district shall determine its vote by resolution and submit it to the chief appraiser before August 15. The nominee on the ballot with the most votes is the nominee of the conservation and reclamation districts in the appraisal district if the nominee received more than 10 percent of the votes entitled to be cast by all of the conservation and reclamation districts in the appraisal district, and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.

(i) If no nominee of the conservation and reclamation districts receives more than 10 percent of the votes entitled to be cast under Subsection (h), the chief appraiser, before September 1, shall notify the presiding officer of the board of directors of each conservation and reclamation district of the failure to select a nominee. Each conservation and reclamation district may submit a nominee by September 15 to the chief appraiser as provided by Subsection (h). The chief appraiser shall submit a second nominating ballot by October 1 to the conservation and reclamation districts as provided by Subsection (h). The conservation and reclamation districts shall submit their votes for nomination before October 15 as provided by Subsection (h). The nominee on the second nominating ballot with the most votes is the nominee of the conservation and reclamation districts in the appraisal district and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.

(j) Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsections (g) and, if applicable, (h) or (i) alphabetically according to the first letter in each candidate's surname, and shall deliver a copy of the ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.

Fw: BOD elections

From: Isa Espinoza (isae@sbcglobal.net)
To: dcantu@sbcglobal.net
Date: Thursday, June 3, 2021, 11:33 AM CDT

fyi

for your records

Isa

----- Forwarded Message -----

From: "mcgserrato@stwa.org" <mcgserrato@stwa.org>
To: 'Isa Espinoza' <isae@sbcglobal.net>; Tina Flores <tinaf@sbcglobal.net>
Cc: Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>
Sent: Wednesday, June 2, 2021, 12:20:59 PM CDT
Subject: RE: BOD elections

Hello Tina and Isa,

Please consider this email as South Texas Water Authority's notice that it wants to participate in the Kleberg County Appraisal District Board of Director election this year in accordance with Texas Property Tax Code Section 6.03 (c). It is my understanding due to this year's situation with Covid-19, KCAD is allowing entities to submit their request no later than June 4, 2021.

Please let me know if there is anything else needed for this process.

I am copying Jo Ella Wagner and Frances DeLeon on this email due to my upcoming retirement. At this time, STWA has hired a consultant to assist in recruiting my replacement. I hope to be retired by late August, if not sooner.

Thank-you for all of your assistance through the years,

Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
2302 East Sage Rd
Kingsville, Texas 78363
361-592-9323 x112

ATTACHMENT 2

Resolution 23-14

SOUTH TEXAS WATER AUTHORITY

Resolution 23-14

RESOLUTION SUBMITTING NOMINATIONS FOR CANDIDATE FOR POSITIONS
ON THE BOARD OF DIRECTORS OF THE KLEBERG COUNTY APPRAISAL
DISTRICT.

WHEREAS, the South Texas Water Authority, as a water conservation and reclamation district, is authorized to make nominations for the Kleberg County Appraisal District Board of Directors, and

WHEREAS, the Appraisal District has requested that each taxing unit which is a water conservation and reclamation district submit the name of its nominee to the chief appraiser before July 15, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Texas Water Authority nominates _____ to serve on the Board of Directors of the Kleberg County Appraisal District.

Duly adopted this 11th day of July, 2023.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 3

Truck Specifications

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Administrator
Date: October 21, 2022
Topic: Specifications for 2023 or 2024 a Half-ton Pickup Truck Replacement for Damaged 2019 Ford F-150 4x4 Truck

Background:

On June 26, 2023 a STWA Field Tech was in an accident with a High Boy tractor on FM 666 in Nueces County which appears to be a total loss for our vehicle.

It is anticipated that our Texas Municipal League (TML) Insurance coverage will cover an estimated \$37,000 for a replacement STWA truck. However, based on last November's purchase of a model 2023 truck the actual cost of a similar vehicle will be upwards in the \$50,000 price range.

Analysis:

The provided spec sheet allows for an opportunity to review the accessories included with the purchase of a new truck and to authorize staff to proceed with the bidding process for a replacement vehicle once all insurance claims have been received.

Staff Recommendation:

Authorize staff to solicit bids using the specifications and bid proposal form.

Board Action:

Authorize staff to solicit bids for a replacement STWA truck.

Summary:

Bid recommendation will then be provided at a future board meeting, with Price, delivery, make/model to allow the board to make the most informed decision on the selection of the replacement STWA vehicle.

SPECIFICATION SHEET
For 2023 - 2024 Work Truck
1/2 TON 4x2 or 4 x 4 PICKUP TRUCK
4-DOOR CAB STANDARD-BED (GAS ENGINE)

GVWR (lbs) Gross Vehicle Weight Rating: 6,400 minimum
Payload (lbs) 1,690 minimum

Transmission: 4 speed automatic minimum
Engine: 8 cylinder gas engine
Alternator: Standard with 8 cylinder gas engine
Steering: Power
Battery: Standard with 8 cylinder gas engine
Brakes: Power or Power vented disc

Wheel Base: 133 min.
Shock Absorbers:
 Front - Heavy duty
 Rear -- Heavy duty
Cooling System: Standard
Parking Brakes: Cable to rear wheels
Fuel Tank: 25 gal. min.

Tire Size: Four (4) Standard size all-terrain for truck with standard size spare

Color: White

Directional Signals: Factory installed front and rear with warning switch.

Heater: Factory installed with defrosters.

Accessories :

- Towing package.
- Inside upper cab light.
- Cigarette lighter.
- Extra 12V plug.
- Air Conditioner factory installed in dash.
- AM/FM clock/radio.
- Standard mirrors.
- Tinted windows.
- Instrument gauges-Fuel, oil pressure, engine temperature and amp meter.
- Seats – standard.
- Rear view mirror with day/night switch.
- Factory installed cruise control.
- Prefer without automatic stop/start.

**PURCHASING SPECIFICATIONS ON
1/2 TON TRUCKS**

- A. CLASSIFICATION: The vehicles described herein are used by the various departments of the Authority for transportation of personnel and hauling all types of cargo, and towing all types of trailers.
- B. ORDERING AND BIDDING DATA: The following instructions and information are intended to assist bidders in understanding these specifications, and in completing and submitting bids to the Authority.
1. Bid sheets are included with the bid invitation. They are to be considered a part of this specification. The specific vehicle and the quantity required will be indicated on the bid sheet.
 2. Bidder shall fill in all the blank spaces provided on the bid sheet and return one copy of each with bid.
 3. Vehicles to be supplied shall be in accordance with the requirements stated in this specification and the requirements stated on the bid sheet.
 4. All bids shall be delivered by Certified Mail to South Texas Water Authority 2302 E. Sage Road, Kingsville, Texas 78363 or hand delivered to the Authority's office at 2302 E. Sage Road, Kingsville, Texas and clearly marked "Sealed Bid."
 5. The vehicles or equipment described herein shall be purchased from the lowest and best responsible bidder submitting a proposal; or, if appropriate, all bids may be rejected. The determination as to which bidder submitted the lowest bid shall rest solely with the Authority. The Authority reserves the right to waive any irregularities in the bids. In making this decision, the initial purchase price will be considered and the following items will also be considered.
 - a. Scheduled delivery times.
 - b. Facilities of the supplier; they must have facilities adequate to service what they sell.
 - c. Past performance of the supplier and manufacturer concerning such things as meeting scheduled delivery times and parts and service support, both before and after warranty.
 6. The latest editions of descriptive literature (picture, brochures, etc.) on all equipment the bidder proposed to furnish shall be furnished with each bid. This literature shall include a copy of all applicable standard manufacturer's warranties.

PURCHASING SPECIFICATIONS

PAGE 3

C. GENERAL REQUIREMENTS: The following general requirements are applicable to each purchase in accordance with this specification, unless otherwise indicated on the bid sheet.

1. Selling dealer, distributor, supplier, and manufacturer shall be responsible for having complied with all Federal and State of Texas standards, regulations and laws concerning vehicles, applicable and effective on the date of manufacture, including safety, noise and emission control standards as apply to both private industry and governmental agencies. This also includes compliance with applicable OSHA requirements indicated in FMVSS No. 108 and Texas Uniform Act Regulating Traffic on Highways. A State Inspection must be included.
2. Quantities, color, mounting and other requirements for lamps signals and reflectors, on the vehicles described herein, must meet the requirements indicated in FMVSS No. 108 and Texas Uniform Act Regulating on Highways.
3. **Do not place decals or markings of any type pertaining to advertisement other than trademarks or model designation normally installed by manufacturer on equipment delivered.**
4. Speedometer drive train must be properly calibrated in relation to axle ratio and tire size to give accurate readings.
5. Vehicles shall be equipped with steel disc type wheels. RH5 Deg. two piece center locking rim will not be acceptable. Spoke wheels are not acceptable.
6. All tires shall be new and the tread style furnished shall be the tire manufacturer's standard design for original equipment line of tire, unless otherwise specified on the bid sheet. All tires and wheels shall be properly balanced prior to delivery. All tires on each vehicle will be the same design, size, and load range rating.
7. Only the factory applied paint will be acceptable. Sectional painting necessary to repair shipping damage is acceptable; however, any other repainting to meet the specification is not acceptable, unless prior approval, in writing, is obtained. Unless otherwise specified, bodies and equipment mounted onto a truck cab and chassis shall have the final coat of paint to match the cab and chassis.
8. The term "Heavy Duty" as used in this specification shall mean that the item to which the term is applied shall exceed the usual quantity, quality, or capacity supplied with standard production vehicles, and it shall be able to withstand unusual strain, exposure, temperature, wear and use.
9. All vehicles, including all accessory equipment furnished under this specification, shall be new, the latest model in current production, and shall be in of good quality workmanship and material. The bidder represents that all units offered under this specification shall meet or exceed the minimum requirements specified for each vehicle series listed herein. All like units shall be equipped with the same components throughout. Vehicles that have been driven more that 200 miles at the time of delivery to the original destination point will not be considered new units and will not be

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acceptable without prior written approval.

10. At time of delivery, the successful bidder shall furnish the Authority a manufacturer's certificate of origin, and a manufacturer's new vehicle warranty of each unit. The warranty will be at least the same as the offered to commercial trade and shall be honored by any of the manufacturer's authorized dealers. Warranties shall also be supplied covering all accessory equipment and bodies supplied by the vehicle dealer. All warranties shall be effective the date of delivery of the vehicles to the Authority's Kingsville Facilities. Each vehicle shall have a Texas Department of Public Safety inspection sticker attached prior to delivery. All vehicles must be delivered to 2302 E. Sage Road, Kingsville, Texas.
 11. All vehicles shall be completely assembled, serviced, adjusted, clean and all standard equipment, and specified options shall be installed and the unit made ready for continuous, heavy duty service. Servicing includes the anti-freeze in the cooling system, a thorough condition and specification compliance inspection shall be made by the servicing dealer. Where feasible, an Authority representative may desire to conduct an acceptance inspection at the delivery dealer's facility. All items omitted from the specifications, including manufacturers standard equipment items, and accessory equipment and bodies supplied by the vehicle dealer which are clearly necessary for the complete operation of the vehicle shall be considered a requirement although not directly specified in this specification.
 12. Concurrent to delivery of equipment, the items listed below shall be supplied for each different type of size of vehicle and accessory equipment installed or furnished. Required literature must be delivered with the vehicles and normal delivery cannot be accepted until all items listed are supplied.
 - a. Operating and Servicing (owner's) Manual in written form; one copy of each per vehicle.
 - b. Shop overhaul, part, and repair manuals to cover all components and systems; one copy of each per type and model of vehicle.
 13. Upon receipt, each vehicle shall be inspected for condition and specification compliance by an Authority representative prior to acceptance. If a unit has to be rejected for any reason, the selling dealer shall be required to pick up the vehicle, accomplish necessary repairs, and return the vehicle to the Authority.
- D. ADDITIONAL REQUIREMENTS: In addition to the requirements in the Specification Sheet and the general requirement in Paragraph C, the vehicle to be supplied must also comply with the requirements indicated below except as changed by the Specification Sheet.
1. Cab - Conventional
 - a. Sun visors - Two - padded.
 - b. Seats - Bench type, with foam cushioned seat and back, covered with standard truck vinyl material or stained resistant cloth, for three people. Seats shall be

equipped with seat belts for three persons.

2. Mirror - Standard truck mirrors, chrome, polished aluminum or may be same as truck color.
 3. Engine:
 - a. Cooling system - minimum size and capacity offered by manufacturer for 8 cylinder gasoline engine.
 4. Chassis:
 - a. Brakes - heavy duty, largest capacity and lining available. Standing parking brake.
 - b. Shock absorbers - heavy duty, front and rear.
 - c. Steering - power assist.
 - d. Springs - to meet or exceed GVWR.
 - e. Transmission - Automatic.
 - f. Front bumper
 - g. Tires - should a conflict between tire and GVWR specifications exist, the GVWR will take precedence and the larger sized tire will be used. All tires to be steel belted radials. Tubeless.
 - h. Wheels - all wheels shall be steel disc type wheels.
- E. Contractor agrees to indemnify, save harmless and defend the Authority, its agents, servants, and employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses or expends, including court costs and attorney fees, for or account of any injury to any person, or any death at any time resulting from such injury, or any damage to any property, which may arise or which may be alleged to have arisen out of or in connection with the bid process, delivery or preparation of the vehicle covered by this contract. The foregoing indemnity shall apply except if such injury, death or damage is caused directly by the negligence or other fault of the Authority, its agents, servants, or employees or any other person indemnified hereunder.