

SOUTH TEXAS WATER AUTHORITY  
Special Board of Directors Meeting  
July 7, 2021  
Minutes

Board Members Present:

Brandon Barrera  
Jose Graveley  
Imelda Garza  
Rudy Galvan, Jr.  
Frances Garcia  
Kathleen Lowman  
Patsy Rodgers  
Angela Pena (by Zoom)

Board Members Absent:

None

Staff Present:

Carola G. Serrato  
Frances De Leon

Guests Present:

Baldemar Garcia, RWSC  
Donald Lundmark, NWSC  
Katherine Ray (by Zoom)  
Kim Davis

1. Call to Order.

Mr. Brandon Barrera, Board President, called the Special Meeting of the STWA Board of Directors to order at 5:30 p.m. A quorum was present.

2. Citizen Comments.

Mr. Barrera opened the floor to citizen's comments. No comments were made.

3. Any and all actions necessary or convenient to facilitate the new executive director recruitment process.

Ms. Serrato stated that Finance Manager Jo Ella Wagner applied for the executive director position and asked whether the Board wanted to interview Ms. Wagner. Ms. Garza made a motion to arrange an interview with Ms. Wagner. Mr. Galvan seconded. All voted in favor. Ms. Lowman made a motion to not require Ms. Wagner to submit a one-way video interview, Ms. Garza seconded. All voted in favor.

Ms. Katherine Ray, Ray Associates, then began the interview for applicant Kim Davis. The process included 19 questions. Ms. Ray read each question and provided an opportunity for Ms. Davis to respond and for the members of the hiring committee to ask follow-up questions. Ms. Davis indicated that if selected, she would relocate to an area within about a 45-minute drive to STWA and that she is available to start as soon as August 1st.

Among the additional questions posed to Ms. Davis were how long she worked at her most recent job, whether she handled any termination of employees, and the size of the annual budget at her last job.

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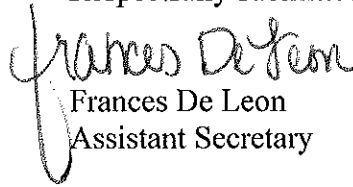
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The Board discussed scheduling of the remaining interviews. Ms. Ray said she would work on getting the remaining candidates scheduled for next week and the Board agreed that two interviews could be held on the same day.

4. Adjournment.

With no further business to discuss, Mr. Graveley made a motion to adjourn the meeting at 6:28 p.m. Mr. Galvan seconded. The motion passed by unanimous vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frances De Leon". The signature is written in dark ink and is positioned above the printed name and title.

Frances De Leon  
Assistant Secretary